

Canosia Township

4896 Midway Road
Duluth, Minnesota 55811
Voice/Fax 218-729-9833

Town Board: Chair Kurt Brooks, Supervisor Scott Campbell, Supervisor Kevin Comnick
Clerk Susan Krasaway, Treasurer Angela Christianson

SPECIAL MEETING MINUTES: TREASURER CANDIDATE INTERVIEWS

June 29, 2015

ATTENDING: Chair Kurt Brooks, Supervisor Scott Campbell, Supervisor Kevin Comnick,
Clerk Susan Krasaway.

Chair Brooks called the meeting to order at 5:30 p.m. at the Canosia Town Hall. He stated the purpose of the meeting was to interview candidates for the open treasurer position. The board decided on a list of interview questions and asked each applicant the same ones.

Motion by Campbell, seconded by Comnick, to hire Cheryl Borndal as the township treasurer. Discussion: The candidates interviewed were all qualified for the position; However, the supervisors felt Borndal was the closest match to the skills the township is looking for. The board also cited Borndal's interest in the township, the research she did on our accounting software, and her stated technological capabilities/ability to learn new software systems. Motion carried unanimously, 3 – 0.

Chair Brooks will contact Borndal and the other candidates who were interviewed but not selected for the job. Brooks and Clerk Krasaway will draft an email to send to everyone else who applied.

The board is hoping Borndal will be available on Wednesday to begin training (at an hourly rate as a "Treasurer Trainee"). She and Treasurer Christianson will then set a date on which Christianson will resign and Borndal will take the oath as treasurer.

Motion by Comnick, seconded by Campbell, to adjourn the meeting at 7:40 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,

Susan Krasaway, Clerk
July 1, 2015

APPROVED:

Kurt Brooks, Chair
July 1, 2015