

Canosia Township

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Town Board: Chair Kevin Comnick, Supervisor Kurt Brooks, Supervisor Dan Golen
Clerk Susan Krasaway, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES

October 5, 2016

ATTENDING: Chair Kevin Comnick, Supervisor Kurt Brooks, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, P&Z Director Tim Walburg Rec Director Mike Ellingson, and twelve residents.

Chair Comnick called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

APPROVAL OF AGENDA, MINUTES AND TREASURER'S REPORT

- A. **AGENDA**: Motion by Brooks, seconded by Comnick, to approve the agenda with one change: move DAV flyers to public input. Motion carried unanimously, 3-0.
- B. **MINUTES**: Motion by Brooks, seconded by Comnick, to approve the regular meeting minutes (9/7/2016) with one change: it will be noted that Golen was also disappointed with the radar sign process. Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT**: Motion by Golen, seconded by Brooks, to approve the Treasurer's Report (1/1/16 –9/30/2016). Motion carried unanimously, 3 – 0.

The treasurer also reported:

- The check to Bob Rodda for Tomak Rd. will be sent once we receive the gravel load tickets.
- The DNR reimbursed the CVFD a total of \$2,100 for two recent fires.
- She is working with Evergreen Accounting on the annual PLAWCS/WLSSD reimbursement. (They are re-sending us the amount to cover the whole year, not just the first half).
- We had not received a Holiday bill in three months, but they now say we are past due. The treasurer will contact the company to resolve the issue.

Chair Comnick said MAT recommends townships have enough money in reserve to cover 5-6 months worth of expenses in case of emergency. Right now we have enough to cover just over eleven months.

PUBLIC INPUT

DAV FLYERS: The DAV's Thomas Flashberger and the clerk will work together on a informational flyer about the cloth collection bin at the town hall. The flyers will be on hand at the recycling shed and other locations. The board will review the draft next month. Flash said they've collected about half a container's worth of clothing each week from our bin.

LOCKWOOD MAINTENANCE: When asked by resident Dan Jezierski, the board clarified that Lockwood Lane is scheduled to get a scrub seal in 2018/2019.

FD THANK YOU: Resident Jerry Lundgren publically thanked the Canosia Fire Dept. for their help during a recent emergency.

AIS INSPECTIONS: Caribou Lake Association Treasurer Yulia Mader asked for the final costs for their inspections this year (The reports are still being processed).

CICH/MARTIN ROAD NEIGHBOR ISSUE: Residents Michelle and Brett Hall (5152 Martin Road) asked to go on the record with their ongoing issues with their neighbor Dale Cich (empty houses/garages stored on the property, past leaking fuel issue, confusion about the commercial/residential zoning of Cich's driveway). Connick said he will work with the P&Z Director to determine whether Cich is violating the township zoning ordinance. The township's other zoning issues with Cich are ongoing.

PIG ISSUE: Ryan Rodda said his pig is no longer leaving his property. Rodda was also asked to take measures to stop his dogs' barking so the board will not have to take further action to resolve it.

OLD BUSINESS

A. PLANNING & ZONING

P&Z Director Tim Walburg issued four permits in September (a total of 26 for the year so far).

LEGACY ESTATES: Motion by Brooks, seconded by Connick, to approve, in concept, the proposed Legacy Estates subdivision on Martin Rd. (owned by Mark Lockhart and Stewart Peterson). Discussion: the property is zoned MUNS-5 so a subdivision is an allowed use; the board will forward the following conditions to the county to incorporate into the public hearing scheduled for next week:

1. All roads will be built to applicable St. Louis County standards.
2. Road design will allow for proper turnaround and access for fire trucks, school buses and snow plowing equipment.
3. Provisions for establishing a Home Owners Associations will be recorded in all individual deeds to provide a means for future maintenance of the subdivision road system.
4. All roads will be surfaced with blacktop or concrete within 5 years of approval of the plat.
5. Drainage will be considered in all plats and restrictions recorded on individual deeds where necessary.
6. Compliance with new Stormwater rules, ordinances and controls will be required as they are adopted and enacted by the township.

Motion carried unanimously, 3 – 0.

P&Z ORDINANCE: The town board will hold a public hearing on Wednesday, November 2 at 5 p.m. to hear comments on the draft P&Z ordinance. Brooks will also bring an additional paragraph about the subdivision approval process for consideration. The clerk will publish notice of the hearing and send letters to the surrounding municipalities (Grand Lake, Rice Lake, Duluth, Hermantown, Fredenberg, Gnesen and Solway) as required by law. The draft ordinance will be available on our website.

BLIGHT/SOLID WASTE ISSUES: WLSSD'S Dan Belden sent a letter to the owner of 4773 Lavaque Road; There is an Oct. 14 deadline for her to make significant clean-up progress or WLSSD will enforce their solid waste ordinance. Walburg and Connick will also look at properties on Alder and Shady Ln that could be in violation; they'll report back next month.

B. FIRE DEPARTMENT:

SEPTEMBER 2016 FIRE DEPARTMENT RESPONSES		
TYPE OF CALL	#	NOTES
EMS	10	
Medical MUA	1	For Hermantown
Township Fire	1	Smoke smell in building
MUA Fire	1	For Hermantown
Service	0	
TOTAL	13	
TOTAL FOR 2016 = 114		

This month the FD went to the 148th Fire Hall for a driving class. They also took a tour of the AAR maintenance building for a refresher on the layout, fire protection systems and hydrant location (which we have access to). The dept. will do their annual Fire Prevention Week activities at the school and host an Open House from 6 – 8 p.m. on Tuesday, October 11.

The chief will research whether we are eligible for a FEMA for the new mini-pumper since we already have purchase agreement in place.

All the FIRE-15 forms have been successfully submitted to the auditor.

LIONS DONATION: Motion by Connick, seconded by Brooks, to accept the \$250 donation for the FD from the Proctor Lions. **Discussion:** the donation is a thank you for the FD's participation in the Hoghead Parade. Motion carried unanimously, 3 – 0.

C. ROADS

All the projects scheduled for 2016 are complete, along with the recent Tomak Rd. gravel job and the Ferguson culvert replacement on Kehtel Rd. The issue with the leaning trees was taken care of after talking with various homeowners. Oswell will ask the county to grade one more time before winter. The Governor approved three million dollars for the disaster relief funds for SLC, so we will likely see a 75% reimbursement of our \$23,000 in storm-related expenses.

KEHTEL PLOWING:

Motion by Brooks, seconded by Golen, motion to accept the RFP as revised for the Kehtel Road snowplowing and sanding/salting this winter. Discussion: The RFP will be sent to all relevant contractors on our list. Motion carried unanimously, 3- 0.

SLC SANDING/GRADING AGREEMENT:

Motion by Brooks, seconded by Comnick, authorizing the clerk to send the required annual written notice to SLC, asking them to grade and sand our roads at their discretion in 2017 and take additional requests from our road foreman. Discussion: snowplowing is covered under a separate agreement. Motion carried unanimously, 3 – 0.

D. RECREATION AREA

Rec Director Mike Ellingson reported: The soccer season is now over. The fields have been fertilized. The large dumpster was knocked over. The dugout project is on hold until spring.

MATIT says our insurance policy does not cover playing surfaces, only structures and fencing. We can update the replacement value of the new dugout once complete.

E. AIS INSPECTIONS

SLC says our remaining grant money can be utilized next season or put towards purchasing signage or educational materials this winter. The township will meet with the PLA and CLA on October 24 at 5 p.m. to determine how much additional funding we will need to request to give maximum coverage to both lakes next summer. Comnick will also research inspector wages in the surrounding areas. Grant applications are due by December 7.

The clerk will compile the preliminary status report requested from SLC about our project, successes, future plans, funds, etc. (Due October 17).

F. TRAILS

The public trail meeting was held Oct. 3. The survey will be available until November 4.

G. CEMETERY

After the newsletter notice, many residents removed their flowers/decorative items from the cemetery. The rest will be removed and possibly tagged/put at the cemetery edge for pick-up.

H. MPCA MS4 PERMIT

The Part 2 Application is due October 25. At the end of this meeting, Brooks and Golen discussed the application; they will meet again next Wednesday at 6 p.m. to finalize it.

NEW BUSINESS

A. ELECTION JUDGES

Motion by Comnick, seconded by Brooks, to appoint the following election judges for the general election on November 8: Barb Misgen, Barb Erikson, Linda Bashaw, Nancy Cameron, Jeri Georges, Suzanne Voss, Judy Kehtel, Laura Solem and Jeanne Trush. Motion carried unanimously, 3 – 0.

B. RESOLUTION #2016-6: CERTIFY DELINQUENT PLAWCS FEES TO TAXES

Motion by Brooks, seconded by Comnick, to adopt Resolution #2016-6 authorizing the certification of all delinquent PLAWCS user fees to property taxes. Discussion: the board had a preliminary delinquent list from Evergreen Accounting which will be finalized next month. Motion carried unanimously, 3-0.

C. DUMPSTER AT LANDING:

Motion by Comnick, seconded by Golen, to remove the A&B Garbage dumpster at the landing for the winter months, starting immediately. Motion carried unanimously, 3 – 0.

D. LEGAL DOCUMENT:

The board agreed Comnick should sign a necessary legal document for an ongoing legal case.

CORRESPONDENCE

- Newsletters from Solway and Fredenberg Townships
- SLCATO minutes and pocket calendars

MOTIONS TO PAY BILLS/ADJOURNMENT

Motion by Comnick, seconded by Brooks, to pay bills #18968 – 19009 and MA-2016-10. Motion carried unanimously, 3 – 0.

Motion by Golen, seconded by Brooks, to adjourn the meeting at 9:49 p.m. Discussion: after the bills were approved for payment, Golen and Brooks worked for a short time on the MS4 application while the clerk, treasurer and Comnick worked on the SLC AIS report due this month. Motion carried unanimously, 3 – 0.

Respectfully submitted,

APPROVED:

Susan Krasaway, Clerk
November 2, 2016

Kevin Comnick, Chair
November 2, 2016