

# Canosia Township

4896 Midway Road  
Duluth, Minnesota 55811  
Voice/Fax 218-729-9833

---

Town Board: Chair Kevin Connick, Supervisor Kurt Brooks, Supervisor Dan Golen  
Clerk Susan Krasaway, Treasurer Cheryl Borndal

## **REGULAR MEETING MINUTES** **November 2, 2016**

ATTENDING: Chair Kevin Connick, Supervisor Kurt Brooks, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Assistant Chief Clyde Mortinsen, P&Z Director Tim Walburg, Rec Director Mike Ellingson, and 14 residents.

Chair Connick called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

### **APPROVAL OF AGENDA, MINUTES AND TREASURER'S REPORT**

- A. AGENDA: Motion by Golen, seconded by Connick, to approve the agenda. Motion carried unanimously, 3-0.
- B. MINUTES: Motion by Brooks, seconded by Connick, to approve the Regular Meeting Minutes (10/5/2016) with one change (delete the line about the MPCA reviewing the draft permit ahead of the application deadline) and the AIS Grant Meeting Minutes (10/24/2016) as written. Motion carried unanimously, 3 – 0.
- C. TREASURER'S REPORT: Motion by Brooks, seconded by Golen, to approve the Treasurer's Report (1/1/16 –10/31/2016). Motion carried unanimously, 3 – 0.

The treasurer also reported: 1) All necessary receipts were submitted. 2) She will tally the township's admin costs for the AIS inspection program for reimbursement from the county grant. 3) She continues to work with Evergreen to clear up the confusion about the PLAWCS reimbursement for the WLSSD allocation.

### **PUBLIC INPUT**

Friendship Bench: Motion by Brooks, seconded by Golen, to approve in concept the idea of a Friendship Bench, designed and constructed by Girl Scout Troop 4341, at the rec area playground. Discussion: A friendship bench is an anti-bullying measure; kids who need a friend can sit there and other students will come ask them to play. The scouts will return with their detailed plans/expected costs. In the past, the township has contributed some funds to help with advanced scout projects like this one. Motion carried unanimously, 3 – 0.

PFC Contamination Issue: Residents Cindy Craig (4875 Martin Road) and Bryan Druar (4869 Martin Road) notified the township about possible ground water contamination from fire

suppression chemicals previously used at the Duluth Air National Guard base. For the past several years, the Minnesota Department of Health (MDH) has periodically sampled residents' wells to gauge perfluorochemicals (PFC) contamination levels and areas affected. However, this was the first the township had heard of it.

Motion by Brooks, seconded by Golen, authorizing Golen to follow up with the MDH (contact: Ginny Yingling) and Air Guard (contact: Capt. Ryan Blazevic), and provide an update to the board and residents next meeting. Motion carried unanimously, 3 – 0.

Subdivision Question: The Druars, Cindy Craig and Mark Wiarda (4875 Martin Rd) also asked to be informed when the Legacy Estates plat comes back before the town board for approval. They are not in favor of the planned subdivision on Martin Rd.

**OLD BUSINESS**

**A. PLANNING & ZONING**

P&Z Director Tim Walburg issued four permits in October; thirty so far for the year.

Ordinance Hearing: At the public hearing earlier tonight, the town board reviewed the proposed zoning ordinance and made a few updates to the subdivision approval process; they also approved plans to adopt St. Louis County's permit fee schedule. The clerk will forward the final ordinance draft to the county planning department and our attorney for review.

Solid Waste Issues: WLSSD sent a letter to the property owner at 4968 Lorendale Rd. informing her of their ordinance prohibiting the accumulation of solid waste; she was given a December first deadline for initial compliance. Walburg will also research whether there are too many cars on the property, which would be in violation of our ordinance.

The property owner at 4773 Lavaque has brought in a dumpster and appears to be making progress. No word yet from WLSSD on their follow up inspection.

Comnick said there may be additional properties on Alder Rd and Shady Ln. which could have solid waste issues. The board will consider sending initial letters to the homeowners next month. Golen again said the board should decide on a formal threshold for when solid waste accumulation warrants our involvement.

**B. FIRE DEPARTMENT:**

<b>OCTOBER 2016 FIRE DEPARTMENT RESPONSES</b>		
<b>TYPE OF CALL</b>	<b>#</b>	<b>NOTES</b>
<b>EMS</b>	<b>9</b>	
<b>Medical MUA</b>	<b>1</b>	<b>Hermantown</b>
<b>Township Fire</b>	<b>0</b>	
<b>MUA Fire</b>	<b>1</b>	<b>Rice Lake Chimney Fire</b>
<b>Service</b>	<b>0</b>	
<b>October Total</b>	<b>11</b>	
<b>2016 TOTAL = 125</b>		

FD Report: The CVFD attended a firefighter survival class at the 148<sup>th</sup> this month; they also did their quarterly checks of all packs and bottles. Over 100 people attended the Fire Dept. Open House. The board authorized the Chief to fill out the Airgas automatic payment application. He also plans to get estimates for generators to power the town hall/fire hall during power outages.

Mini-Pumper: The cab & chassis for the new mini-pumper is scheduled to be drop-shipped to Custom Fab & Body the week of November 28. We should expect an invoice soon from Midway Ford. Chief Stevens gave the clerk the chassis VIN number to get it insured.

Banquet Approval: Motion by Comnick, seconded by Brooks, authorizing the Fire Department to use the town hall on December 19 for their annual awards/recognition banquet. Motion carried unanimously, 3 – 0.

### **C. ROADS**

Kehtel Rd. Snowplowing: Motion by Comnick, seconded by Brooks, to approve Jason Peterson's quote to plow the end of Kehtel Road this winter. Discussion: the county will no longer plow it due to inadequate turnaround space. Peterson's quote was \$70/hour when using his one-ton dump with plow, \$120/hr for the four-yard loader, and \$85/hour for the track loader with snow bucket. There is a \$55 minimum charge each time, but he believes it won't cost much more than the minimum for the majority of snow events. The supervisors all felt this was a reasonable rate. No one else submitted a quote. Motion carried unanimously, 3 – 0.

Storm Damage Reimbursement: The state emergency management contact had questions about the FD invoice from our storm damage report. The clerk will give him the chief's contact info.

Other: Comnick will compile a list of projected 2017 projects for review next month. He did not anticipate anything major aside from the previously agreed-upon projects.

Comnick will contact Proctor ISD about the missing radar sign on Martin Rd. (Note: we later learned it's being repaired). He will also notify the sheriff's office about speeders on Kehtel Rd. and ask Commissioner Stauber about renting a speed radar sign.

Bob Rodda notified Road Foreman Gary Oswell that he is putting a wing on his grader, which could come in handy for future township projects.

**D. RECREATION AREA:** Nets were taken down; nothing else to report.

### **E. AIS INSPECTIONS**

Motion by Comnick, seconded by Brooks, to increase the AIS inspector wage to \$12/hour and the managerial rate to \$14/hour for the 2017 season. Discussion: the wage had been \$10/hour for inspectors and \$12.50/hour for manager for the past several years. The clerk and Comnick will compile the final grant application this month. Motion carried unanimously.

**F. PIKE LAKE IMPROVEMENTS:** Nothing to report

**G. TRAILS:** As of October 31, we had 65 survey responses. Survey closes November 4.

## **H. AIRPORT ZONING**

Both Comnick and Golen will attend an airport needs meeting scheduled for November 16.  
(Note: it was later re-scheduled for December 19)

## **I. CEMETERY**

Cemetery Administrator Gary Oswell reported that cemetery flowers, etc. continue to be picked up by family members. The township hopes to have a new veterans' plaque in place this spring.

**J. RECYCLE SHED:** Nothing to report

## **K. MPCA MS4**

Supervisor Golen submitted the MS4 Part 2 application in October; we are still awaiting formal approval. The next step will be to update the schedule and start drafting the pre-construction ordinance. We will need to work on the education components as well.

**L. NEWSLETTER:** Next issue scheduled for February (budget/March election time)

**M. WEBSITE:** Nothing to report

**N. GOALS & PRIORITIES:** The board will revisit "sell old firetruck" early next year.

**O. BROADBAND:** Nothing to report

## **P. PLAWCS**

Motion by Comnick, seconded by Brooks, to approve the final PLAWCS certify to taxes list provided by Evergreen Accounting. Discussion: Last month, the board approved the resolution authorizing the county to attach the delinquent fees to property taxes. Motion carried unanimously, 3-0.

**Q. MEETING RECAPS:** Nothing to report

## **NEW BUSINESS**

### **A. ST. RAPHAEL'S BINGO REQUEST**

Motion by Comnick, seconded by Golen, to authorize the bingo event at St. Raphael's Church on November 20, 2016. Discussion: this is an annual request from the Knights of Columbus. Motion carried unanimously, 3 – 0.

**B. MATIT PROPERTY VALUATION QUESTION**

The board confirmed the town hall and fire hall have had no major renovations or additions in the last five years; therefore MATIT will not need to inspect the property as they update our replacement cost figures.

**CORRESPONDENCE**

- Notice that the MDH newsletter is now available online.
- Newsletters from Duluth Township and the City of Rice Lake

**MOTIONS TO PAY BILLS/ADJOURNMENT**

Motion by Brooks, seconded by Golen, to pay bills #19010 – 19048 and MA-2016-12. Motion carried unanimously, 3 – 0.

Motion by Comnick, seconded by Brooks, to adjourn the meeting at 8:25 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,

APPROVED:

---

Susan Krasaway, Clerk  
December 7, 2016

---

Kevin Comnick, Chair  
December 7, 2016