

# Canosia Township

4896 Midway Road  
Duluth, Minnesota 55811  
Voice/Fax 218-729-9833

---

Town Board: Chair Kevin Connick, Supervisor Kurt Brooks, Supervisor Dan Golen  
Clerk Susan Krasaway, Treasurer Cheryl Borndal

## **REGULAR MEETING MINUTES** **May 4, 2016**

**ATTENDING:** Chair Kevin Connick, Supervisor Kurt Brooks, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, P&Z Director Tim Walburg Rec Director Mike Ellingson, and two residents.

Chair Connick called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

### **APPROVAL OF AGENDA, MINUTES AND TREASURER'S REPORT**

- A. **AGENDA:** Motion by Brooks, seconded by Golen, to approve the agenda. Motion carried unanimously, 3-0.
- B. **MINUTES:** Motion by Brooks, seconded by Golen, to approve the Reorganization Meeting Minutes (4/6/2016), April Regular Meeting Minutes (with one minor wording change) (4/6/2016), Board of Appeal & Equalization Meeting Minutes (4/7/2016) and AIS Interview Minutes (4/27/2016). Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT:** Motion by Brooks, seconded by Connick, to approve the Treasurer's Report (1/1/16 –4/30/2016). Motion carried unanimously, 3 – 0.

Treasurer Borndal reported:

- The North Shore Bank interest rate for keeping our account above \$250,000 is .25%, not 2.5%. The board will again consider other investment options.
- All receipts are accounted for this month.
- She will work with the Evergreen Accounting on the PFA requests.
- This month's fencing disbursement is the overdue invoice for the rec area work done last fall.
- She will change the account numbers for the recent legal fees to indicate they were partially P&Z expenses.

### **PUBLIC INPUT**

Motion by Brooks, seconded by Golen, to accept the \$500 donation to the Fire Department from residents Kyle and Ann Anderson. **Discussion:** Kyle publically thanked the township fire fighters for their excellent responses to two recent emergencies (a medical situation with his little boy and a fire at the Tongue & Groove Store). Motion carried unanimously, 3 – 0. The supervisors and Fire Chief thanked Anderson for his generosity.

*(Public Input, contd)*

Resident Dan Jezierski said he spoke with a MAT attorney who told him anyone is legally allowed to have three uninterrupted minutes to state his case on any topic during the public input portion of the meeting.

## OLD BUSINESS

### A. PLANNING & ZONING

P&Z Director Tim Walburg issued two permits in April; there may be another variance hearing soon. The P&Z Commission and Board of Adjustment attended a training session regarding ordinances. The first draft of our ordinance book re-write is nearing completion.

The clerk and the P&Z secretary are meeting on May 17 to review the record-keeping procedures. The clerk will take the comp plan and 2004 ordinance to the county recorder's office in the coming week.

### B. FIRE DEPARTMENT:

#### 1. Report

<b>APRIL FIRE DEPARTMENT RESPONSES</b>		
<b>TYPE OF CALL</b>	<b>#</b>	<b>NOTES</b>
<b>EMS</b>	<b>5</b>	
<b>Medical MUA</b>	<b>1</b>	
<b>Township Fire</b>	<b>2</b>	<b>One grass fire, One structure fire</b>
<b>MUA Fire</b>	<b>2</b>	<b>Two calls to Rice Lake</b>
<b>Service</b>	<b>5</b>	<b>Four power line issues and one for race at St. Raphaels</b>
<b>TOTAL</b>	<b>15</b>	

<b>TOTAL FOR 2016</b>	<b>55</b>
-----------------------	-----------

This month the FD had a stroke treatment lecture from Essentia, a Hazmat refresher course, a draft class at Pike Lake, and hosted the quarterly meeting of the Lakehead Association. The new water softener has been installed. The garage door repair is being covered by insurance; the treasurer is sending all necessary documents to MATIT.

The board is still waiting on the needed bylaw documents from Fire Relief.

Supervisor Connick will have Asphalt of Duluth look at the apron and get an opinion on whether a patch or total repair is needed. He will get another quote as well.

#### Mini Pumper & Rescue Vehicle Bids:

The Fire Chief reviewed various components of the Mini-Pumper bids from Red Power Diesel and Custom Fab & Body; the board discussed this at length. The supervisors reiterated they legally must take the low bid unless it does not meet our specification or the bidder is non-responsive. If that is the case, documentation is needed to confirm the situation.

Motion by Brooks, seconded by Golen, that Canosia Township purchase the cab & chassis from the state bid (cooperative purchasing venture) and therefore use the “Option 2” pricing outlined in the spec and bids. Discussion: the cab & chassis is not on the state bid yet, but should be shortly. From his research, the chief believes the township will save an estimated \$10,000 by purchasing it ourselves. Motion carried unanimously, 3 – 0.

Motion by Brooks, seconded by Comnick, to purchase the mini-pumper & rescue vehicle from Red Power Diesel at a price of \$162,878.10 contingent upon the company providing documentation (within five days of being notified) that the Vehicle Data Recorder (VDR) and seatbelt monitor meet NFPA and DOT standards.

In addition, we are requiring:

- 1) The VDR be in compliance with the specification details listed in item seven on page 3-18 of our specification.
- 2) The seatbelt monitor be in compliance with the specification details listed in item eight on page 3-18 of our specification.

If the necessary documentation is not provided within five days of being requested, be it further moved: that the township purchase the mini-pumper & rescue vehicle from Custom Fab & Body for a price of \$169,620.00.

Additional Discussion: the Fire Chief will contact Red Power Diesel tomorrow and follow up in writing stating our requests and deadlines for information. Red Power must respond in writing as well.

Supervisor Golen felt the board should contact MAT for legal advice. The other two supervisors felt this was unnecessary; they are confident the board is properly following all necessary rules and statutes.

Motion carried unanimously, 3 – 0.

The clerk and chair will draft/sign an award letter to the company chosen.

## C. ROADS

Road Foreman Gary Oswell reported:

- The road limit signs have been removed.
- Tomak Rd. may need some gravel this summer (there was some damage from some heavy emergency vehicles).
- There is a culvert complaint on Kehtel Road which will come before the board
- He called a tree service to handle a fallen tree in the Kehtel right of way and took care of a couch in a ditch on a township road (an old TV tossed on a county road within the township will need to be handled by the county).
- Kehtel Road resident Dan Urshan would like to place some large rocks in the ROW. The board all agreed they could not allow that, even though there are several other locations within the township where residents have decorative rocks in unsanctioned spots. In a

separate issue, Oswell and Comnick will go with the county to check a spot where the road surface encroaches on Urshan's property.

- We have received some complaints about a burned out trailer on Lavaque Road. There is currently no ordinance regarding blight, but the P&Z commission may consider adding some rules into the new ordinance.

Other: As of last year, the annual town board road tour will take place in the fall instead of the spring so the township can plan its road projects during the winter. The asphalt approaches will be installed in the next two to four weeks on Alder and Townline Roads. Brooks said the culvert marker on Wilderness Dr. worked well this winter to notify the snowplow driver of its location.

Motion by Brooks, seconded by Golen, to pre-approve spending up to \$3,000 to fix roughly twenty minor miscellaneous road repairs/general maintenance issues, as identified by Comnick and Oswell. Discussion: none of the projects are big enough to get quotes on; everything should take only a few days to complete. Comnick said Peterson Excavating would do the work this time. The board indicated they will use a variety of contractors from our approved list for additional minor projects that arise. Motion carried unanimously, 3 – 0.

Motion by Brooks, seconded by Golen, to amend the road improvement expenditure on Dubla Drive from 13,939 to \$16,200. Discussion: After a recent inspection, the county says it will take more oil than previously believed to properly repair the surface cracks. The crack-sealing and striping will take place this summer and give the road an estimated 8-12 years of additional life. Motion carried unanimously, 3-0.

Motion by Comnick, seconded by Brooks, to approve and sign an updated snowplow agreement from St. Louis County. Discussion: the county charges an annual lump sum of \$875 per mile and we have roughly ten miles of township-owned roads. Sanding and grading are done in a separate agreement and are completed at an hourly rate. Motion carried unanimously, 3 – 0.

The clerk and treasurer will work together to update the Approved Contractors List. The supervisors all agreed contractors do not need to sign a new hold harmless agreement each year.

Rice Lake asked for our opinion on the county's new ATV ordinance: All three supervisors are in favor of it, but Golen would like some clarification on how the permitting works. The board will review our own ATV ordinance next month to see what changes would be needed to comply with the county version.

#### **D. RECREATION AREA**

Motion by Brooks, seconded by Comnick, authorizing a maximum \$500 expenditure for the rec director to install a "Pickle Ball" court on the ice rink area. Discussion: This was requested by residents Beverly and Dave Beaudette; Pickle Ball is apparently growing in popularity locally. The court will give the ice rink area some purpose during the off-season. Motion carried unanimously, 3 – 0.

Motion by Comnick, seconded by Golen, to spend up to \$400 now and \$400 in the fall for weed control and fertilizer for the soccer and baseball fields. Discussion: this proposal was brought forward by AYSA local leader Scott Nelson. The quote is from Twin Ports Pest & Lawn Management. The township did a similar application last fall. Motion carried unanimously, 3 – 0.

Next month, the supervisors will review a detailed estimate for all components of the dugout replacement project. Brooks pointed out there is only \$6,700 remaining in the rec area account.

Law enforcement and our insurance company were notified about the recent vandalism at the rec area (deep tire ruts on the fields). Pionk Landscaping did the repairs. Comnick plans to write an article about the damage for the next newsletter. Golen will get quotes for possibly installing security cameras at the school/rec area.

Comnick met with Hermantown school officials; since the tennis team uses our courts, the school board will discuss a rec area contribution (The supervisors clarified this would not be a “user fee” but a donation).

#### **E. PIKE LAKE INSPECTIONS**

The township hired five AIS inspectors for the summer of 2016. Three attended training today; the other two will go later this month. The clerk will notify the DNR to get their authorization. The board ok'd the Inspector Job Description/Duties, and it will be added to the AWAIR file. The goal is to start inspections the weekend of the fishing opener.

#### **F. PIKE LAKE OTHER**

The DNR plans to finish up the landing repairs/dock installation in the next few months. Comnick will serve as the township contact for the project.

Motion by Comnick, seconded by Brooks, to accept the quote from Brent's Biffies for the Pike Lake Landing handicap accessible toilet unit at a price of \$110/month. Discussion: Brent's Septic Service declined to submit a quote due to a shortage of handicap units. The toilet will be in place from the fishing opener until Labor Day. Motion carried unanimously.

#### **G. AIRPORT ZONING**

All three supervisors will attend the June 2 JAZB meeting and tour of Cirrus Design.

#### **H. CEMETERY**

The clerk will update the spreadsheet and plat detail sheet with the recent burial of Mrs. Kaake. There is another burial pending. The board gave the go-ahead for a volunteer youth group from St. Raphael's to again do gravestone maintenance at the cemetery (the clerk will get the exact dates).

## **I. RECYCLE SHED**

The board's prospective back-up/fill-in attendant could not do it after all. The clerk will post the position at our posting spots and on our website. A lockbox has been installed for the keys.

## **J. MPCA: MS4**

The supervisors met this month to discuss the MS4 process. Supervisor Golen will take the lead on drafting Part 2 of the permit application due Oct. 25. There will be an MPCA training session with other new MS4's sometime in early summer.

## **K. NEWSLETTER**

The newsletter will go out in July. It will likely include articles regarding the trail survey, the P&Z ordinance public hearing, the MS4 permit, rec area vandalism, historical society article about elections, the recycling center, and the Business Spotlight on Red Goose Coffee.

**L. WEBSITE:** Nothing to report

## **M. GOALS & PRIORITIES WORKSHEET**

No changes, but the clerk will investigate whether there are any remaining job descriptions to tackle in the AWAIR book.

**N. BROADBAND:** Nothing to report

## **O. PLAWCS**

Motion by Brooks, seconded by Golen, to request authorization from the PFA to use WIF funds for the rebuilding of PLAWCS lift stations. Discussion: the chair and clerk will draft a letter before the next PLAWCS meeting. Motion carried unanimously, 3 – 0.

## **NEW BUSINESS**

### **A. DAV TRAILER**

The Disabled American Veterans will have a cloth donations trailer in place this weekend for the Pike Lake Rummage Sale. They will contact Road Foreman Gary Oswell for placement of the trailer and the permanent smaller unit.

### **B. UPCOMING MEETINGS**

Supervisor Golen will attend the RSPT meetings and the upcoming SLCATO meeting; all three will attend DAT. There is a fire relief meeting on May 24 at 6 p.m. and a PLAWCS working session on May 18 and possibly May 19. PLAWCS will be at the town hall on May 23.

**CORRESPONDENCE**

- Hermantown Schools construction update brochure
- Donation requests from the Northland K-9 law enforcement program and South Ridge School
- Brochure from the “Apple Tree Guy”
- Fredenberg Township Newsletter

**MOTIONS TO PAY BILLS/ADJOURNMENT**

Motion by Brooks, seconded by Golen, to pay bills #18722-18750 and MA-2016-4. Motion carried unanimously, 3 – 0.

Motion by Brooks, seconded by Connick, to adjourn the meeting at 9:47 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,

APPROVED:

---

Susan Krasaway, Clerk  
June 1, 2016

---

Kevin Connick, Chair  
June 1, 2016