

Canosia Township

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Town Board: Chair Kevin Connick, Supervisor Kurt Brooks, Supervisor Dan Golen
Clerk Susan Krasaway, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES

June 1, 2016

ATTENDING: Chair Kevin Connick, Supervisor Kurt Brooks, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, P&Z Director Tim Walburg Rec Director Mike Ellingson, and five residents.

Chair Connick called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

APPROVAL OF AGENDA, MINUTES AND TREASURER'S REPORT

- A. **AGENDA:** Motion by Golen, seconded by Brooks to approve the agenda with the addition of the WLSSD Comp Plan under New Business. Motion carried unanimously, 3-0.
- B. **MINUTES:** Motion by Brooks, seconded by Connick, to approve the Regular Meeting Minutes (5/4/2016) and Special Fire Truck Bid Meeting (5/19/2016). Motion carried unanimously, 3 – 0.
- C. **TREASURER'S REPORT:** Motion by Brooks, seconded by Golen, to approve the Treasurer's Report (1/1/16 – 5/31/16). Motion carried unanimously, 3 – 0.

Miscellaneous Financial Items:

- Treasurer Borndal said she will transfer funds to the money market account as necessary to get the higher interest rate.
- Borndal will send a letter to PLAWCS requesting the reimbursement of the funds we paid WLSSD; she will also check to make sure we are using the correct account number for WLSSD payments (right now its allocated to “professional services”).
- The board again opted to not have SLC automatically withdraw funds from our account after they send us an invoice.
- We received \$608 from FEMA (this was the final payment from the 2012 flood).
- There is a missing Holiday receipt (claim #7458); the treasurer will not send the check until the FD locates the receipt.
- Property tax money is expected in June.

Motion by Brooks, seconded by Golen, to research the rules/recommendations for town board members expensing meals during business meetings (outside of the meals that are part a training seminar tuition). Motion carried unanimously, 3-0.

PUBLIC INPUT

Chair Cornick reviewed a MN statute about public input: while everyone has a right to attend open meetings, they do not automatically get to speak. He asked that any public input be factual.

Resident Dan Jezierski asked why Cornick would not let resident Bob Rodda remove some of Rodda's heavy machinery from Tomak Road recently. Cornick clarified that he only told Rodda (with Road Foreman Gary Oswell as a witness) that if Rodda tore up the road, then the township would ask to him to repair it.

Pike Lake Association member Brian Mirsch reported on the recent PLA officer changes: the new President is Larry Modean; Bob Idziorek will handle environmental and safety issues.

Lavaque Road Resident Jeff Swansen asked if the township could do anything about his neighbor's burned out trailer and old cars. The town board is researching a potential "blight" ordinance, but at this time, there is nothing we can do.

OLD BUSINESS

A. PLANNING & ZONING

P&Z Director Tim Walburg issued three permits in May. He also granted a 12-month permit extension for the Skytta property at 4943 E. Pike Lake Road (permit #1508). Walburg is still waiting on Dale Cich's septic approval before responding to his permit request. The board asked whether the 60-day rule would apply here and if they should send Cich a letter stating we are waiting on the county septic approval. The P&Z commission will discuss.

There are only a few items left to resolve on the ordinance book draft. Then there will be a public hearing, etc. Brooks will give the other supervisors final draft copies to review. The board will also begin researching possible separate ordinances for blight and dangerous dogs. The 2004 Zoning Ordinance (Recorder #1284676) and 2013 Comprehensive Plan (#1284677) have been successfully recorded with the county recorder's office.

The clerk & P&Z sec. met this month to review/implement the P&Z record-keeping procedures.

B. FIRE DEPARTMENT:

1. Report

MAY FIRE DEPARTMENT RESPONSES		
TYPE OF CALL	#	NOTES
EMS	2	
Medical MUA	0	
Township Fire	3	
MUA Fire	0	
Service	0	
TOTAL	5	

TOTAL FOR 2016	60
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Training: This month the FD cleaned/repacked the Engine 1 hose, did a car extrication class, took part in the 148th air guard c-130 plane crash exercise, and a mass casualty drill at the new airport terminal.

Motion by Brooks, seconded by Comnick, to approve the Custom Fab & Body Contract for the mini-pumper and rescue vehicle at a price of \$163,110, with one modification on page one (change 2016 to 2017 in the chassis description) and the addition of our vehicle specification as Appendix A. Motion carried unanimously, 3 – 0.

The 2017 cab & chassis from the state bid will likely be about \$51,000 (roughly about \$1,200 more than the 2016 version). The FD will soon get a detailed blueprint of the whole mini-pumper from Custom Fab; the township will then place the order for the chassis after that.

Motion by Brooks, seconded by Comnick, to table the fire hall apron project until April of 2017. Discussion: the previous temporary repairs are sufficient for the time being. Motion carried unanimously, 3-0.

Motion by Brooks, seconded by Comnick, to ratify the Fire Relief Association amended bylaws which were approved on May 24, 2016, indicating the benefit change from \$1,000 to \$1,200 per year. Discussion: the board approved the benefit increase in 2013. However, this motion will memorialize the change and get the paperwork back in order. In the future, the FD will approve the possible benefit change and amended bylaws, then it will come before the board for approval and ratification, at which point the change will go into effect. Motion carried unanimously, 3 – 0.

The Relief Association has not yet submitted the auditor documents that were due on April 30. Their accountant needed additional training on the new form (F.I.R.E-15) which will take the place of all previous forms.

Supervisor Brooks received a letter from ISO indicating the township's FD's Public Protection Classification is now 06/10, the highest rating we can get. This helps residents' homeowner insurance rates.

C. ROADS

Motion by Comnick, seconded by Golen, to accept the verbal quote from Jake's mowing to perform the ditch/right-of-way mowing on our township roads at a price of \$110/hour, not to exceed \$7,500 total; All work must meet Comnick and Oswell's approval.

Discussion: the board discussed whether the r-o-w mowing should be done every other year to save money; Road Foreman Oswell recommended doing it annually. In the end, the board decided it was a good use of road funds and would prevent any safety issues that come from thick brush and grass. Motion carried unanimously, 3 – 0.

Peterson Construction is continuing to tackle the miscellaneous projects assigned last month. There are also two pending driveway permits (on Shady Ln. and Dunaisky Rd). The county's Ugstad Road project (between Martin and Lavaque Bypass) has been moved up to this summer.

Motion by Brooks, seconded by Golen, to approve the St. Louis County Pavement Preservation Agreement for the 2016 crack repair, seal coating and scrub sealing of Lindahl, Kehtel, Dubla and Pike Lake Place at an estimated cost of \$60,000. Discussion: there was some confusion since the road names are not listed in the contract and the township has already approved similar contracts for some of this same work. However, Comnick was assured by Asst. County Engineer Brian Boder that this version encompasses everything we have previously agreed upon. Motion carried unanimously.

Motion by Brooks, seconded by Comnick, to hang on to the county calcium chloride information in case we decide to utilize it later this summer. Motion carried unanimously.

Motion by Golen, seconded by Comnick, to send out RFP's for a culvert replacement and gravel work on Christianson Road. Discussion: Brooks commented this was not identified as a 2016 project and may fit in better in 2017; however, it doesn't hurt to get quotes. The board agreed to a few formatting changes on the draft and decided quotes could be mailed or emailed to the clerk. Motion carried unanimously, 3 – 0.

Our township ATV ordinance will not need any changes to fit in with the county's new rules. (Ours allows for riders on the far right side of the road, shoulder or inner slope of ditches on township roads at a maximum of 25 mph).

D. RECREATION AREA

Miscellaneous Rec Items:

- Sinnott blacktop is still waiting for dry weather to finish the basketball/tennis courts.
- The posts are in for the pickle ball court.
- The estimate for security cameras was \$4,400 which everyone agreed was too expensive to make it worthwhile; however, the ball field gates are now locked. Our insurance will not cover the vandalism damage after all. (Only buildings, equipment, etc are covered, not the fields and grounds).
- Next month, the board will review quotes for the dugout project.
- Comnick reported: Hermantown School District will likely be contributing \$200/year for the next five years to compensate for their tennis teams using our courts on occasion.

E. PIKE LAKE INSPECTIONS

The Pike Lake inspections are going well so far. However, the Caribou Lake Association Secretary contacted SLC asking if the county had given us permission to not to use some of our grant money on Caribou as initially planned (see past several minutes for explanation).

In response, the board decided to ask SLC if there is any extra grant money available this year and the process for applying. Once we know more, the board may pursue some inspections on Caribou (i.e. weekends in August). PLA past-president Ken Wallace has also advised the CLA treasurer to request funds from Grand Lake Township next summer (the main public landing is in their jurisdiction and they have always handled the Caribou inspections in the past).

F. PIKE LAKE IMPROVEMENTS

Chair Connick met with Joe Russell from the DNR. They are still planning on installing the dock and adding boat trailer parking signs sometime this year.

G. AIRPORT ZONING: Meeting tomorrow at 3:30 p.m. for tour of Cirrus Design.

H. CEMETERY

Supervisors Brooks and Golen said the Memorial Day ceremony was well-attended. Supervisor Connick will follow up with Shelton Excavating about adding topsoil to a sunken gravesite.

I. RECYCLE SHED

Treasurer Borndal made some corrections to the WLSSD recycling grant application and is waiting to hear back. The grant money should come in July. No one has shown interest yet in becoming the shed attendant back-up. The board may consider contacting the recycling attendants from Solway or Grand Lake.

J. MPCA MS4

Supervisor Golen said the RSPT has recommended contracting with a consultant to complete the MS4 permit at an estimated \$15,000 cost. However, the MPCA has said we can do it on our own). Golen is still working on the Part 2 application. There is an MPCA training session coming up in August.

K. NEWSLETTER: Delayed until Sept. to time it with the Oct. trail survey/public meeting

L. WEBSITE: Nothing to report

M. GOALS & PRIORITIES: Nothing to change

N. BROADBAND: Nothing to report

O. PLAWCS: Currently getting quotes from companies to operate/maintain the sewer system

NEW BUSINESS

A. ST. LOUIS COUNTY TAX FOREIT LAND CLASSIFICATION

The county sent a letter regarding two five-acre Canosia properties (280-30-600 and 280-31-215) which have been reclassified from tax forfeit to non-conservation. The Canosia board took no action on this issue, meaning they have no problem with the reclassification and no interest in purchasing the land.

B. MAT SUMMER SHORT COURSE PRE-REGISTRATION

The clerk will pre-register Supervisor Brooks for the Supervisor Seminar, Supervisor Golen for the Board of Appeal Training session and Treasurer Borndal for the CTAS training on June 30.

C. WLSSD COMP PLAN

Supervisor Brooks and the clerk will draft a letter to WLSSD regarding the township's concerns about the WLSSD comprehensive plan. One of the main issues is their classification of Caribou Lake as an "Area of Concern" instead of a "Future Sewer Area". They also have it outside the Urban Service Boundary.

D. ELECTION JUDGES

Motion by Connick, seconded by Brooks, to hire Susan Rees, Judy Kehtel, Jeannie Trush, and Laura Solem as township election judges. Discussion: the judges will be trained this June and July and work during the August Primary and November General Election. The township pays for their time and mileage to attend training. Motion carried unanimously, 3 – 0.

CORRESPONDENCE

- A letter from SLC about renewing our community partnership with them, allowing us to access potential money from federal HUD programs. No action needed.
- Newsletters from the Rice Lake, Fredenberg and Duluth Townships.
- MAT Insider magazine

MOTIONS TO PAY BILLS/ADJOURNMENT

Motion by Brooks, seconded by Golen, to pay bills #18751- 18796 and MA-2016-5 not including the Holiday bill (check #18795) which will only be paid once the missing receipt is given to the treasurer. Motion carried unanimously, 3 – 0.

Motion by Brooks, seconded by Connick, to adjourn the meeting at 10:13 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,

APPROVED:

Susan Krasaway, Clerk
July 6, 2016

Kevin Connick, Chair
July 6, 2016