

# Canosia Township

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Town Board: Chair Kurt Brooks, Supervisor Scott Campbell, Supervisor Kevin Connick  
Clerk Susan Krasaway, Treasurer Cheryl Borndal

## **SPECIAL MEETING MINUTES: FIRE VEHICLE PURCHASE (SPEC REVIEW)**

July 1, 2015

**ATTENDING:** Chair Kurt Brooks, Supervisor Scott Campbell, Supervisor Kevin Connick,  
Clerk Susan Krasaway, Fire Chief Gene Stevens, and Asst. Chief Clyde Mortinsen.

Chair Brooks called the meeting to order at 6:00 p.m. at the Canosia Town Hall. He stated the purpose of the meeting was to review the bid spec for the mini-pumper and discuss the technicalities of how to proceed with the purchase.

Chief Stevens distributed copies of the technical bid spec and reviewed each item with the board. After researching the state bid this winter, they will decide if it is more economical to purchase the chassis and truck separately (chassis from the state bid) or together (both from the manufacturer selected). The department is determined to have a Ford chassis, but is flexible on the other parts and equipment; the bid will reflect that.

The chief plans to incorporate some of Chair Brooks' organization suggestions in the final version. He will also change the Right of Refusal portion to include the Town Board (not just the fire department). The final bid spec will come back before the board for approval in September. This will be a sealed, public bid process with advertisements, etc.

The board members discussed the past practices for financing a truck purchase. Chief Stevens said he will ask a handful of manufacturers if they still do financing/lease to buy purchases.

Chair Brooks said there may be some financing available through the USDA (we may have done this in the past; the clerk and Brooks will look in the files). The supervisors will also begin researching (asap) the township's legal requirements for financing through a bank, selling bonds, etc. There is currently \$105,000 in the truck replacement fund.

Motion by Connick, seconded by Campbell, to adjourn the meeting at 6:53 p.m.

Respectfully submitted,

**APPROVED:**

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Susan Krasaway, Clerk  
August 5, 2015

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Kurt Brooks, Chair  
August 5, 2015