

Canosia Township

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Town Board: Chairman Scott Campbell, Supervisor Kevin Connick, Supervisor Jeff Lundholm
Clerk Susan Krasaway, Treasurer Dave Beaudette

REGULAR MEETING

February 5, 2014

ATTENDING: Chairman Scott Campbell, Supervisor Kevin Connick, Supervisor Jeff Lundholm, Clerk Susan Krasaway, Treasurer Dave Beaudette, Road Foreman Gary Oswell, Recycle Shed Attendant Deanna Nordeen, Fire Chief Gene Stevens, P&Z Director Tim Walburg Rec Director Mike Ellingson and 9 residents.

Chairman Campbell called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

Chairman Campbell asked that a Omnibus Transportation Resolution be added under “New Business.” Motion by Connick, seconded by Lundholm, to approve the amended agenda. Motion carried unanimously, 3-0.

Motion by Connick to amend the 01/02/14 meeting minutes to clarify what is considered “township money” versus “PLAWCS Capital Improvement money” in the “New Business, A. PLAWCS” section. There was no second, so the motion failed.

Motion by Lundholm, seconded by Campbell, to approve the Regular Meeting Minutes (1/2/14) as written, the Special Meeting Minutes (1/23/14), and the Treasurer’s Report (1/1/14 – 1/31/14). Motion carried 2-1, with Connick voting against it.

SCHEDULE UPCOMING MEETINGS

A. Move Regular March Meeting to February 27?

Motion by Campbell, seconded by Connick to move the March 5, 2014, meeting to February 27 at 7 p.m. to ensure that resigning Treasurer Dave Beaudette can be present. Motion carried unanimously, 3-0. Clerk Krasaway will post and publish the meeting date change.

B. Board of Audit/Budget Meeting

Motion by Connick, seconded by Lundholm, to schedule the Board of Audit and Budget meetings on February 27, 2014, starting at 5:30 p.m. Motion carried unanimously, 3 – 0.

C. Treasurer Position: Review Applications, Schedule Interviews

Motion by Comnick, seconded by Lundholm, to review the applications for the open treasurer position on February 25 at 6 p.m. Discussion: Supervisor Comnick said he wanted the meeting to take place in February so both he and Treasurer Beaudette could take part in the interview process. Chairman Campbell felt that there was no hurry to start the hiring process and preferred to wait until the application deadline had passed. He also said he had people in place to help if Treasurer Beaudette was no longer available. Motion carried 2-1, with Campbell voting against it.

D. Meet to Adminster Oath to New Supervisor

The board discussed whether a meeting was necessary to administer the oath to the newly elected supervisor after the election. An official meeting is not necessary; however the oath must be given between March 19 and March 31.

E. Annual Meeting Reminder

Clerk Krasaway reminded everyone that she needs official reports for the annual meeting: Roads, Rec Area, Planning and Zoning, and the Fire Department. She asked that they be ready by the end of February/early March in time for the meeting on March 11.

PUBLIC INPUT

- A. Dan Urshan and Kevin Peterson (YMCA) presented the board with information regarding the proposed Arrowhead Regional Health and Wellness Center. The est. 70,000 square foot, \$15-million facility would be on the Hermantown School Campus and would have a fieldhouse/dome turf, fitness center, pool, walking track, auditorium, community education space and community gathering opportunities. The project would be managed by the YMCA and funded by a combination of funds from the state (bonding money), county, City of Hermantown, and capital fundraising efforts from the Y.

Motion by Campbell, seconded by Lundholm, to approve Resolution 2014-2: A Resolution of Support for the Pursuit of a Regional Health and Wellness Center. The resolution supports the effort to get the health and wellness center built and appoints Scott Campbell to the ARHWC Steering Committee. Motion carried unanimously, 3 – 0.

- B. In reference to the earlier discussion about the distinction between “PLAWCS money vs. Township money”, Canosia Resident Ken Wallace of S. Pike Lake Road asked about the fiduciary relationship between the two entities.

Supervisor Comnick explained that the repayment of the PLAWCS bank loan is responsibility of the system’s users. However, if PLAWCS defaults on its loan, then it becomes the responsibility of Grand Lake and Canosia Townships to repay it. Treasurer Dave Beaudette added that the PLAWCS special assessment money from taxes comes to

(Public Input contd.):

the township, but is then transferred to the PLAWCS entity. Chairman Campbell said this was a topic of discussion for the PLAWCS board, not the town board. However he added that PLAWCS does have the money to fund a new storage and office building without impacting the system's users or the township. He also stressed that this is "long-term" project and will not happen overnight.

OLD BUSINESS

A. FIRE DEPARTMENT:

1. Report

JANUARY FIRE DEPARTMENT RESPONSES		
TYPE OF CALL	#	NOTES
EMS	10	
Medical MUA	2	To Rice Lake and Grand Lake
Township Fire	3	1 heater fire, 1 co alarm, and a line down
MUA Fire	2	To Hermantown and Grand Lake
Service	1	Traffic control on Highway 53
TOTAL	18	

TOTAL FOR 2014	18
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Training: This month the department cleaned out their medical trucks by going through all the equipment and checking the batteries. They've also been flooding the skating rink at the rec area.

Chief Stevens said their personnel numbers are down from last year and they now have a total of 21 firefighters.

The department also had their annual election and re-elected Gene Stevens as Chief and Clyde Mortensen as Asst. Chief.

Motion by Connick, seconded by Lundholm, to approve the appointment of the chief and asst. chief. Motion carried unanimously, 3 – 0.

Chairman Campbell said he mentioned the fiber optic cable dispute to the Proctor Superintendent, and the superintendent planned to check in with the installer to see what is going on. Chief Stevens said they will have a contractor out soon to give preliminary estimates for the fire hall apron project.

2. New Vehicle?

Supervisor Connick said he had heard that the Fire Department had begun scoping out potential new vehicles to purchase and he wanted clarification on what was happening. Chief Stevens said

they have only begun talking about the process of how to go about it doing it sometime down the line.

B. RECREATION FACILITY:

Rec Director had nothing to report but thanked the fire department for flooding the rink.

C. ROADS

Road Foreman Gary Oswell informed the board that a county snowplow hit a resident's mailbox. He subsequently learned that this type of accident was not covered in the township's contract with SLC.

Oswell reported that the township roads are in good shape in terms of grading.

D. PLANNING AND ZONING

Planning and Zoning Director Tim Walburg said the airport commission contacted him regarding its new permit process for airport zoning. (The commission also emailed several pieces of information to the township which the clerk forwarded to Walburg).

Director Walburg said he is looking into a property on Shady Lane which may be using a garage for a living space.

Supervisor Comnick asked if the P&Z board is looking into the Whereley property which reportedly has an inadequate sewer system for its three rental cabins on North Pike Lake Road. Supervisor Lundholm said he would look into it and bring it up at next week's P&Z meeting.

Supervisor Comnick said township attorney Mike Orman's office contacted him regarding the Krupp property. Comnick asked that Walburg follow up with Orman on the issue.

E. COMPREHENSIVE PLAN

The Comprehensive Plan Steering Committee will meet on February 19 and 20 at 7 p.m. to begin putting the plan together.

F. URBAN TOWNSHIP DISCUSSION

The board members were each given a packet of information in their folders for their review. The documents were from attorney Bryan Brown regarding urban township powers and annexation.

G. TECH COMMITTEE

Clerk Krasaway reported that the Winter 2014 newsletter went out just in time for the comprehensive plan public meeting in late January. Next newsletter will be in March/April.

(Tech Committee contd.):

Supervisor Connick asked that the website be updated to list the current members of the Planning & Zoning Commission and the Board of Adjustment.

H. HISTORICAL SOCIETY: Nothing to report

I. CEMETERY: Nothing to report

J. RECYCLE SHED: Nothing to report

NEW BUSINESS

A. ELECTION JUDGES

1. Motion to appoint judges

Motion by Connick, seconded by Lundholm, to appoint Nancy Cameron, Barb Misgen, Kathy Stevens, and Linda Bashaw as election judges for the March 11, 2014 election. Motion carried unanimously, 3 – 0.

2. Resolution to appoint election judges to absentee ballot board

Motion by Lundholm, seconded by Connick, to approve Resolution 2014-1: Appointing the 2014 Absentee Ballot Board. Motion carried unanimously, 3 – 0.

B. CONDITIONAL USE DEED: USE LAND FOR PLAWCS SITE?

In reference to the 20 acres of land that houses the old town dump, Supervisor Connick suggested the property be used for the future PLAWCS storage/office building rather than purchasing a property in Grand Lake for that purpose. He asked that the town board inform St. Louis County that the township may have a public use for that land after all.

Chairman Campbell said he sent the letter informing SLC that Canosia would not be willing to reconvey only a portion of the land. He also talked with County Commissioner Pete Stauber who suggested that the 20 acres be turned into a public park area with trails and picnic tables. Campbell suggested that if we develop a park plan along these lines, it may appease the state/county; it might also please the residents, since several survey responses mentioned the need for additional trails.

C. THEFT RESTITUTION

Supervisor Connick inquired whether the township had yet received any restitution money from a person who recently pleaded guilty to theft of township funds. Chairman Campbell said we should be receiving paperwork on this matter from Arrowhead Regional Corrections, but nothing has been received yet.

D. 2014 GRANTS TO LOCAL UNITS OF GOVT WATERCRAFT INSPECTIONS

Brian Mirsch from the Pike Lake Association inquired whether Canosia Township would be willing to act as the Local Unit of Government so the PLA could get a \$5,000 grant for boat inspections at the Pike Lake Landing this summer. This would mean that the township would need to take the lead on employing the inspectors and managing the workforce. Mirsch said the inspectors would generally work from 12 p.m. to 8 p.m. and would make contact with an estimated 92% of boaters on the lake. The goal is to educate and stop the spread of invasive species.

Motion by Lundholm, seconded by Comnick, to support the effort of the Pike Lake Association to apply for grant money with Canosia Township acting as the local unit of government. Motion carried unanimously, 3 – 0.

Supervisor Comnick said that the spread of invasive species is an important issue, and if the grant money dries up down the line, the community must come together to continue to address it.

E. QUESTIONABLE UPS PACKAGE/INVOICE

Clerk Krasaway explained that the township has received two UPS notices for packages for “Howard Jacobson, City of Conosia” from a company called Century Manufacturing. We recently also received invoices for \$133 and \$564 from the company for these packages that we did not accept. The \$133 invoice was mistakenly paid in January.

Treasurer Beaudette said he made contact with the company and a manager promised to look into the issue and call back. It was decided that a follow-up letter should be drafted asking them to return the \$133 check.

F. OTHER

1. Omnibus Transportation Resolution

Motion by Comnick, seconded by Lundholm, to accept Resolution 2014-3: Resolution in Support of a Comprehensive Omnibus Transportation Finance Bill. Discussion: Supervisor Comnick explained that this bill would allow for more state funds to be allocated for township roads. Motion carried unanimously, 3 – 0.

2. Payment Question

Treasurer Dave Beaudette asked whether the previous comprehensive plan meeting should be considered a billable meeting. Supervisor Lundholm explained that he submitted a timesheet for the meeting since the public was invited to attend. He then asked Beaudette to disregard the timesheet.

3. Meeting with Stauber

Chairman Campbell said he will be meeting with County Commissioner Pete Stauber on Monday to discuss optimizing business opportunities/development within the township (i.e. along the highway 53 corridor).

CORRESPONDENCE

- Notice of a public hearing on February 25 for the St. Louis County proposed Subsurface Sewage Treatment System Regulations.
- From Minnesota Energy Resources: notices to counties and municipalities of application for rate increase
- Notice of public information meetings for the Great Northern Transmission Line
- Proctor public schools community education bulletin
- Fredenberg Township newsletter
- Donation requests from Proctor and Hermantown Schools for their chem-free grad parties. These donations will be voted on by the residents at the annual meeting.

MOTIONS TO PAY BILLS/ADJOURNMENT

Motion by Connick, seconded by Lundholm, to pay bills #17378-17416. Motion carried unanimously, 3 – 0.

Motion by Connick, seconded by Lundholm, to adjourn the meeting at 8:27 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,

Susan Krasaway, Clerk
February 27, 2013

APPROVED:

(Scott Campbell, Chair)

(Date)