

# Canosia Township

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Town Board: Chair Kevin Connick, Supervisor Kurt Brooks, Supervisor Dan Golen  
Clerk Susan Krasaway, Treasurer Cheryl Borndal

## **REGULAR MEETING MINUTES**

**February 1, 2017**

**ATTENDING:** Chair Kevin Connick, Supervisor Kurt Brooks, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Assistant Chief Clyde Mortinsen, P&Z Director Tim Walburg, Rec Director Mike Ellingson and one resident.

Chair Connick called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

### **APPROVAL OF AGENDA, MINUTES AND TREASURER'S REPORT**

- A. AGENDA: Motion by Brooks, seconded by Connick, to approve the agenda as written. Motion carried unanimously, 3-0.
- B. MINUTES: Motion by Brooks, seconded by Golen, to approve the Regular Meeting Minutes (1/4/2017). Motion carried unanimously, 3 – 0.
- C. TREASURER'S REPORT: Motion by Golen, seconded by Brooks, to approve the Treasurer's Report (1/1/17 –1/31/17). Motion carried unanimously, 3 – 0.

Treasurer Borndal also reported:

- She and the clerk closed out the 2016 books last night.
- SCI Broadband has been installed for phone/internet; we'll save about \$100/month.
- She will transfer \$50,000 to the checking account from the money market account.
- She has clarified the PLAWCS disclaimer on the Cash Balance Statement.

(There was no public input).

### **OLD BUSINESS**

#### **A. PLANNING & ZONING**

P&Z Director Tim Walburg reported: 1) there were no permits issued in January. 2) The commission is developing a new permit application, and 3) Dale Cich said he will move his roofs on Martin Road this spring; Cich is also still waiting on septic approval from the county.

**P&Z Commission Officers:** Supervisor Brooks is now the chair of the P&Z Commission; Mike Podgornik is the vice-chair.

Susan Clark Complaints Follow Up: Motion by Brooks, seconded by Kevin, to send a follow-up letter to resident Susan Clark regarding her complaints about noise/exhaust issues on her neighbor's property at 5892 N. Pike Lake Rd. Discussion: After a discussion with the neighbor, Walburg is confident the machines had been brought in for a debris removal project and no commercial business of this nature being operated out of the home, which would require additional permitting. He also said there was no dirt bike track on the property. The board is hopeful the discussion alone will mitigate any future problems. Motion carried unanimously.

Ordinance Fee Schedule: Motion by Connick, seconded by Brooks, to approve Resolution #2017-1: Adoption of the Township Planning & Zoning Fee Schedule. Discussion: Ordinance #2017-1 was adopted in December of 2016 and went into effect January 1, 2017. The accompanying fee schedule must be adopted (and amended in the future) by separate resolution. By doing so, the previous fee schedule (which was also adopted by resolution) will be rescinded. A copy of the resolution must be inserted into each ordinance hard copy distributed to the public. Motion carried unanimously, 3 – 0.

Solid Waste Issues: If Walburg sees anyone again at 4773 Lavaque Road, the board has asked him to inquire about the resident's plans for their burned out structures. There was also some concern that someone could be living in the garage which would be a township P&Z violation.

**B. FIRE DEPARTMENT:**

2017 FIRE DEPT. RESPONSES			
Call Type	January #'s	Notes	Total for 2017
EMS	5		5
Medical MUA	0		0
Twp Fire	0		0
MUA Fire	1	Hermantown structure fire	1
Service	0		0
<b>TOTAL</b>	<b>6</b>		<b>6</b>

Training: Checked oil and tire pressure on all trucks. CPR refresher course. Flooded the rink.

Pike Lake PIE Donation: Motion by Connick, seconded by Brooks, to accept a \$500 Fire Department donation from the Pike Lake PIE group. Motion carried unanimously, 3 – 0.

FD Officers: Motion by Connick, seconded by Golen, to accept the results of the FD Officer Election, allowing Gene Stevens to continue as chief and Clyde Mortinsen as Asst. Chief. Motion carried unanimously, 3 – 0.

Equipment Updates: The Yamaha Viking side-by-side ATV has arrived; the clerk will get it insured. The generator company is still waiting on parts. The mini-pumper will be ready for pick-up in early April. The grant app was not approved for a commercial washer/dryer; the FD will get an estimate (\$8,000-range) from the one company they know who manufactures what they need. The FD is cleaning out the storage area; old computers, etc. will go to WLSSD.

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### C. STORM DAMAGE REIMBURSEMENT

The MN Dept. of Public Safety (Homeland Security and Emergency Management Division) will reimburse us for 75% of our July storm damage costs (\$17,798.30 out of \$23,731.06). It will be deposited by the end of Feb. No decisions on how it will be divided up among the various funds.

### D. ROADS

2016 Project Payments: SLC sent us a \$38,000 bill for the crack-sealing done on Lindahl and Kehtel this past summer. We may still receive a \$4,000 bill for the chip seal on Pike Lake Place.

2017 Road Projects: Motion by Brooks, seconded by Golen, to approve the 2017 scrub seal projects with the following updated cost estimates provided by the SLC public works dept:

<b>2017 SCRUB SEAL ESTIMATES</b>
Vaux Road = \$43,780.51
Dunaisky Rd. = \$12,161.96
Pike Lane = \$12,534.20
Plan preparation = \$250
Inspection = \$500
<b>TOTAL = \$69,226.69</b>

Discussion: This total includes \$2,600 for interim pavement markings on all three roads which we may not need. This is still roughly \$6,000 more than we were anticipating. However, the striping of Lindahl and Kehtel (\$1,500 total) will cost less than expected (\$2,500).

There are no other major projects anticipated this summer other than routine gravel maintenance.

Total anticipated roads costs for the 2017 season = roughly \$70,000.

Motion carried unanimously, 3-0.

The clerk will fill out/submit the striping agreement to SLC. SLC will send us a final contract for the scrub seals. The board is not interested in using the county's crushing program.

After today's bills are paid, there will be approx. \$160,000 in the road fund. Although we are spending \$70,000 this summer, we will be receiving \$77,000 in road funds from the 2017 levy.

Town Hall Parking Lot Paving: Motion by Brooks, seconded by Comnick, to move ahead this year, in concept, with the paving of the town hall parking lot and move forward with the WLSSD improvement grant application to cover the cost of the paving near the recycle shed. Discussion: the "in-concept" approval indicates the supervisors are in favor of the project but are still waiting on other factors like exact costs, grant funding, etc. before committing entirely. At this time, the estimated cost for the whole project is roughly \$30,000. Motion carried unanimously, 3- 0.

**E. RECREATION AREA:** The effort continues to keep the rink usable.

**F. AIS INSPECTION PROGRAMS**

The township's \$30,000 AIS inspection program grant request is on the county board's February 7 consent agenda. A notice will be added to the newsletter that we will be hiring inspectors this spring (\$12/hr); the board will review a draft job ad in March. Note: there are grants available for AIS plant issues, but we do not have any of the listed plant problems.

The CD3 station will be installed this spring. We are the only Minnesota lake north of Forest Lake to have one. After the two-year pilot program, the ongoing maintenance will cost us up to about \$1,000 annually (likely be covered by grant money).

**G. TRAILS:** the steering committee has started organizing potential short/mid/long-term plans.

**H. AIRPORT ZONING:** Next meeting is March 2.

**I. CEMETERY**

There will be a burial for Mrs. Frances Pinther this spring; her family has not yet picked a gravesite.

Cemetery Administrator Gary Oswell asked that it be on the record that there is a gravestone in place for the Mr. Thomas Slattengren (18-8-2) but no urn has been interred yet.

**J. RECYCLE SHED:** Still waiting on grant application forms from WLSSD.

**K. MPCA MS4**

The township received the official letter from the MPCA stating we are not subject to complying with the MS4 permitting rules at this time; they may reassess after the 2020 census. The township will possibly keep our RSPT membership to stay informed; Golen will ask about costs.

**L. NEWSLETTER:** The board okayed the newsletter content for the spring issue.

**M. GOALS & PRIORITIES:** The board will revisit at the April reorganization meeting.

**N. BROADBAND:** Nothing to report

**O. PLAWCS:** The PLAWCS board is debating the required hookup costs for new users.

**P. PFC WATER CONTAMINATION:** The 148<sup>th</sup> is still awaiting results from the MDH.

**Q. MEETING RECAPS:** The SLC Land & Minerals dept. spoke at the last DAT meeting.

## **NEW BUSINESS**

### **A. FACEBOOK ISSUE**

The supervisors agreed to keep the township Facebook deactivated as we await advice from MAT regarding a recent issue: on our page, a past supervisor posted untrue statements about a current board member. The clerk deleted the post within minutes, and took the page down shortly after. Supervisor Brooks said it is also possible to change the settings so no one can comment/post on our page in the future.

### **B. ELECTION JUDGES**

Motion by Comnick, seconded by Brooks, appointing Barbara Misgen, Linda Bashaw, Nancy Cameron and Judith Kehtel as the election judges for the March 14, 2017, township election. Motion carried unanimously, 3 – 0.

Motion by Comnick, seconded by Brooks, to approve Resolution 2017-2: Appointing the above-named judges as the Absentee Ballot Board for the March 14, 2017, township election. Motion carried unanimously, 3-0.

**C. ANNUAL MEETING REPORTS:** Reminder that reports are needed in the next few weeks.

**D. PROCTOR ISD ELECTION REMINDER:** February 7, vote at Pike Lake Elementary.

### **E. LITTLE FREE LIBRARY**

Little Free Library: Motion by Comnick, seconded by Brooks, to purchase the Amish Two Story structure from the Little Free Library non-profit. Discussion: the cost is \$275 plus \$89 shipping. The clerk will paint it white. We will not purchase a pre-made post. Motion carried unanimously, 3 – 0.

### **F. NORTHERN LIGHTS COMMUNITY CHURCH (NLCC) INFO**

The NLCC is taking over the Pike Lake Community Church on Martin Rd. Our newsletter will mention the change; however, the board is uncomfortable with partnering with a religious organization for a community event this summer (as proposed by the NLCC pastor).

## **CORRESPONDENCE**

- PLAWCS letter about inflow/infiltration study
- Pre-census information request: the clerk will fill out on behalf of the board
- MN Power: notice of hearing for proposed rate increase
- Fredenberg Township newsletter, Community Ed. Bulletin
- WLSSD BioSolids newsletter
- Notice of ISD 704 Special Election

**MOTIONS TO PAY BILLS/ADJOURNMENT**

Motion by Brooks, seconded by Golen, to pay bills #19163 – 19201 and MA-2017-1 & MA-2017-2. Motion carried unanimously, 3 – 0.

Motion by Brooks, seconded by Golen, to adjourn the meeting at 8:49 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,

APPROVED:

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Susan Krasaway, Clerk  
March 1, 2017

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Kevin Connick, Chair  
March 1, 2017