

Canosia Township

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Town Board: Chairman Scott Campbell, Supervisor Kevin Connick, Supervisor Jeff Lundholm
Clerk Susan Krasaway, Treasurer Angela Christianson

Board of Audit Meeting Minutes February 19, 2015

The Board of Audit Meeting for the Town of Canosia was held on February 19, 2015, at the Canosia Town Hall. Chairman Campbell called the meeting to order at 6:30 p.m. and the pledge of allegiance was recited.

ATTENDING: Chairman Scott Campbell, Supervisor Kevin Connick, Supervisor Jeff Lundholm, Treasurer Angela Christianson, Clerk Susan Krasaway, Fire Chief Gene Stevens, Assistant Chief Clyde Mortinsen, Road Foreman Gary Oswell and three residents.

Chairman Campbell announced that the purpose of the meeting was to audit the financial records of the clerk and treasurer. The records were present for examination and the supervisors reviewed them.

Treasurer Christianson said she has now learned that the budget should be prepared before the year-end records are closed out. She contacted the CTAS officials who recommended making a few changes to the records that will be submitted and appear as of January 1, 2015 (these changes will not affect 2014 numbers). Clerk Krasaway affirmed the records of the clerk and treasurer balance with one another.

Motion by Campbell, seconded by Lundholm, to accept the financial records of Clerk Susan Krasaway and Treasurer Angela Christianson. Motion carried unanimously, 3 – 0.

The books were signed on February 19, 2015, by the Board of Audit: Scott Campbell, Kevin Connick, and Jeff Lundholm.

Motion by Campbell, seconded by Lundholm, to adjourn the meeting at 6:38 p.m. Motion carried unanimously, 3 – 0.

Respectfully Submitted,

APPROVED:

Susan Krasaway, Clerk
March 4, 2015

Scott Campbell, Chairman
March 4, 2015