

Canosia Township

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Town Board: Chair Kevin Connick, Supervisor Kurt Brooks, Supervisor Dan Golen
Clerk Susan Krasaway, Treasurer Cheryl Borndal

REGULAR MEETING MINUTES

April 6, 2016

ATTENDING: Chair Kevin Connick, Supervisor Kurt Brooks, Supervisor Dan Golen, Clerk Susan Krasaway, Treasurer Cheryl Borndal, Road Foreman Gary Oswell, Fire Chief Gene Stevens, Assistant Chief Clyde Mortinsen, P&Z Director Tim Walburg, Rec Director Mike Ellingson and eight residents.

Chair Connick called the meeting to order at 7 p.m., and the pledge of allegiance was recited.

APPROVAL OF AGENDA & MINUTES

- A. **AGENDA:** Motion by Brooks, seconded by Golen, to approve the agenda with one change: move Pike Lake Inspections to after Public Input. Motion carried unanimously, 3-0.
- B. **MINUTES:** Motion by Brooks, seconded by Connick, to approve the Regular Meeting Minutes (3/2/2016) and Board of Canvass Minutes (3/8/2016). Motion carried unanimously.

FIRE TRUCK BID OPENING

The sealed bids for the Fire Department's Mini Rescue and Pumper vehicle were opened at 7:05 p.m. The township received the following bids:

<u>COMPANY NAME</u>	<u>LUMP SUM FOR OPTION 1</u> (Chassis Supplied by Bidder)	<u>LUMP SUM FOR OPTION 2</u> (Chassis Supplied by Township)
Red Power Diesel Fire Service (Apple Valley, MN)	\$212,809.10	\$162,878.10
Custom Fab & Body (Marion, WI)	\$223,123.00	\$169,620.00

The supervisors and FD will review both bids and award the contract to the lowest complete bid at the May 2016 regular town board meeting.

TREASURER'S REPORT

Motion by Brooks, seconded by Connick, to approve the Treasurer's Report (1/1/2016 – 3/31/2016). **Discussion:** the clerk and treasurer will research whether our insurance will cover the recent garage door repair costs. Motion carried unanimously, 3 – 0.

Motion by Brooks, seconded by Golen, authorizing Borndal to transfer funds from our Checking Account into our Money Market Account to reach a consistent balance over \$250,000 and therefore accrue a 2.5% interest rate from the bank. Discussion: in the past, the township had mistakenly thought we had to keep the accounts under \$250,000 in order to meet FDIC regulations. However, the funds will still be insured by the bank. Motion carried unanimously, 3 – 0.

Motion by Brooks, seconded by Comnick, authorizing the treasurer to request early property tax distribution from the county for this current disbursement period and in the future. Discussion: the supervisors all felt there is no need to bring this topic before the board each time; the township always prefers to receive the funds as soon as possible. Motion carried unanimously, 3 – 0.

We will be getting a \$3,000 dividend reimbursement check in July from our Worker's Comp Insurance.

PUBLIC INPUT

Resident Dan Jezierski questioned: 1) the township expenditures on Kehtel Road and Shady Ln, 2) how the board decided which roads needed asphalt aprons, and 3) why the Road Foreman wages increased over the past year.

Motion by Comnick, seconded by Golen, allowing the local cub scout pack to have their annual Olympics, picnic and park clean-up event at the township rec area on May 21 from 9 a.m. – 2 p.m. Motion carried unanimously, 3 – 0.

Motion by Comnick, seconded by Brooks, to retain the current signs in the town hall stating that the township bans guns on the premises. Discussion: Resident Kevin Fulton had questioned the legality of these signs. Comnick's research found the township has the right to ban guns as a public employer; Plus, federal law dictates that no guns are allowed within 1,000 ft. of a school anyway. Current and retired police officers in good standing are exempt from these rules. Motion carried unanimously, 3 – 0.

OLD BUSINESS

A. PIKE LAKE INSPECTIONS

Motion by Brooks, seconded by Golen, approving the grant contract with St. Louis County for AIS watercraft inspections on Pike Lake for the summer of 2016. Discussion: Comnick has received the go-ahead from the county to use all \$10,000 on Pike Lake rather than allocating some funds for Caribou Lake as well. The PLA's Brian Mirsch and Ken Wallace explained they had filled out the grant application for \$10,000 in anticipation of the exact amount they would need for optimum coverage of Pike Lake only (the application was later adapted to include Caribou as well, without asking for additional money). The \$10,000 will be combined with the remaining \$1,200 left from the PLA last year, and they are committed to covering any shortfall if needed. Next year, the board will reach out to the Caribou Lake Association and possibly Rice Lake Association about implementing inspection programs on those lakes as well. Motion carried unanimously, 3 – 0.

Chair Cornick reported that he signed a three-year delegation agreement with the DNR allowing us (but not obligating us) to proceed with the inspection program through 2018.

Motion by Brooks, seconded by Golen, to re-hire Jake Carlson as the Landing Manager (at the same pay rate as last year) for the 2016 inspections. Discussion: Carlson had the same position last summer and did a fine job. Motion carried unanimously, 3 – 0.

The clerk will ask Carlson for his input on last year’s employees. The board edited and approved the draft job postings for hiring the remaining inspectors. The notices will be placed at our township posting spots, on our township website and Facebook page, and on the UMD student job website. If we do not have enough response, the clerk will also post it on Craigslist. Deadline to apply is April 20. Interviews will be April 27 at 6 p.m. Mandatory training is May 4 in Carlton County.

B. FIRE DEPARTMENT:

1. Report

MARCH FIRE DEPARTMENT RESPONSES		
TYPE OF CALL	#	NOTES
EMS	10	
Medical MUA	0	
Township Fire	4	1 car fire and 1 chimney fire
MUA Fire	1	
Service	2	
TOTAL	17	

TOTAL FOR 2016	40
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This month the FD members attended a pipeline training class, ran their portable equipment and ran through all their SCBA packs. The Lakehead Association will meet at the town hall on April 18 from 5:30 p.m. – 8:30 p.m.

Next month: the town will approve the fire relief bylaws and re-visit the apron project. The FD will bring quotes for an industrial sized washer/dryer.

Motion by Brooks, seconded by Golen, to accept the \$1895 quote from Arrowhead Water for the purchase and installation of a new water softener. Discussion: this was the lower of two quotes received. Motion carried unanimously, 3 – 0.

Motion by Cornick, seconded by Brooks, to split the water softener costs between the fire department (70%) and township (30%). Discussion: the softener should help improve water quality issues for the entire town hall. Motion carried unanimously, 3 -0.

Motion by Cornick to purchase a \$175 water cooler and three replacement jugs from Arrowhead Water to be used in the town hall meeting room. No second; motion dies. The other two supervisors expressed concerns over maintenance costs. Brooks hopes the tap water will become drinkable after the new softener is installed.

C. ROADS

Motion by Brooks, seconded by Golen, to approve the St. Louis County Cooperative Agreement for CP 0000-277015 Crack Sealing program at a cost not to exceed \$43,500.

Discussion: this will cover the crack-sealing on Kehtel Road and Lindahl Road and also includes a \$225 administration fee. The other approved projects in the 2016 Road Program (Scub Seal of Dubla Dr. and Chip Seal of Pike Lake Place) are not included in this contract. Motion carried unanimously, 3 – 0.

Motion by Connick, seconded by Golen, to approve the Road Foreman Job Description with the suggested changes made by the supervisors. Motion carried unanimously, 3 – 0.

The board briefly discussed a potential flashing speed sign the school district would like to install on Martin Road. The supervisors indicated they are in support of the sign but questioned whether the county should cover the entire cost (and not split it with the township and ISD) since it would be on a county road. The school district is still researching the project. The board also discussed adding flashing lights to the stop sign at Martin and Midway and/or on the fire hall.

Supervisor Golen formally removed his name/company from our list of township-approved contractors in order to avoid a perceived conflict of interest.

D. RECREATION AREA

The Rec Director and Chair Connick opted not to proceed with applying for a DNR outdoor grant since the projected costs for the required electrical work (up to \$38,000) would have cost significantly more than the township wanted to pay. The estimated costs to rebuild the dugouts without a grant would be \$10,000 - \$15,000. The board discussed tipping one of the dugouts back and/or widening the slab to re-distribute the weight, or dividing the project over two years. No decisions made.

E. PLANNING AND ZONING

The P&Z Director issued two permits in March and the commission approved a Conditional Use Permit for Terry Lawrey on Samuelson Road. They are also still dealing with the Dale Cich's roof pieces stored on Martin Road and working on the last article of the zoning ordinance book.

F. AIRPORT ZONING: will meet again in June

G. PIKE LAKE IMPROVEMENTS: the clerk will contact the DNR for an update

H. MPCA MS4

Brooks and Golen will be working together to review the process and start on part two of the application. If they plan to get together, the clerk will post the meeting.

I. RECYCLE SHED

Motion by Brooks, seconded by Comnick, authorizing Brooks to purchase a lock box for the recycle shed keys and to contact resident Jim Viner about acting as a recycle shed back up attendant. Discussion: the shed was closed twice in March when shed attendant Frank Bolos was sick. The lock box will allow the keys to stay on site in case a back up needs to access them. Motion carried unanimously, 3 – 0.

The clerk will contact Pinewood, telling them about the dumpster key kept in the fire hall. The township will look into blacktopping the area near the dumpsters (and possibly the whole lot) next year.

Motion by Brooks, seconded by Comnick, to sign a letter of support for WLSSD to pursue MPCA funds to add organics and additional plastics recycling at rural recycling centers. Discussion: the board expressed some concern over storing food waste at our shed but felt the potential project still deserved their preliminary support. Motion carried unanimously.

J. GOALS & PRIORITIES

New 2016 Goals = blacktopping the town hall parking lot and the Hiking/Biking Trail Plan.

K. NEWSLETTER & WEBSITE: Nothing to report

L. BROADBAND: Nothing to report

M. PLAWCS

Motion by Brooks, seconded by Comnick, to approve Resolution #2016-4: Authorizing the \$112,613.73 Stack Brothers Contract for lift station repair/replacement. Motion carried unanimously, 3 – 0.

Supervisor Brooks cited MAT document C-4000 regarding municipal contract law in reference to a potential annual service contract for PLAWCS; they may the need to get quotes or bids. The PLAWCS board will discuss this.

NEW BUSINESS

A. RICE LAKE NON-ANNEXATION AGREEMENT

In a letter, Township Attorney Michael Orman advised the board not to sign and accept Rice Lake's Orderly Annexation Agreement. The agreement promises that Rice Lake would not try to annex Canosia for 20 years. However, Orman believed the language designating some areas of Canosia as "appropriate for annexation" confused the issue and was not in our best interest. He advised the board to ask the City of Rice Lake to instead pass a resolution stating they will not attempt to annex us. There is also pending legislation about whether an orderly annexation agreement with one city would in fact prevent another city from annexation attempts.

Motion by Brooks, seconded by Golen, to send a letter to Rice Lake stating we are declining to sign the agreement on the advice of our attorney, but also indicating our appreciation of their offer. Motion carried unanimously, 3 – 0.

B. PIKE LAKE LIQUOR LICENSE RENEWAL

Motion by Comnick, seconded by Brooks, to renew Pike Lake Liquor’s license (#2016-1) upon receipt of the Certificate of Clearance from the Minnesota Dept. of Revenue. We have all other necessary paperwork and the \$500 payment. Motion carried unanimously, 3 – 0.

C. SUPERONE 3.2% MALT LIQUOR LICENSE RENEWAL

Motion by Comnick, seconded by Golen, to approve the 3.2% malt liquor license renewal for Pike Lake SuperOne. Discussion: this is a county license, but still needs township approval as well. Motion carried unanimously, 3-0.

D. OTHER

Supervisor Brooks distributed some road information he received at the MAT training course. He also learned at DAT that the P&Z commission should review all completed zoning applications.

CORRESPONDENCE

- Notice for the MAT legal short course
- Flyer from Shred-it about confidential document destruction
- Fundraising request from the South Ridge Honor Society, Proc. Community Ed Brochure
- SLCATO minutes. Fredenberg, Lakewood, Solway, and Duluth Township Newsletters
- MN Dept. of Health Newsletter
- An engraved pen sample from National Pen Company

MOTIONS TO PAY BILLS/ADJOURNMENT

Motion by Brooks, seconded by Golen, to pay bills #18655 – 18701 and MA-2016-2. Motion carried unanimously, 3 – 0.

Motion by Comnick, seconded by Brooks, to adjourn the meeting at 9:35 p.m. Motion carried unanimously, 3 – 0.

Respectfully submitted,

APPROVED:

Susan Krasaway, Clerk
May 4, 2016

Kevin Comnick, Chair
May 4, 2016